



Wednesday, June 6, 2018
Select Board and Tri-Board Meeting Agenda

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2018 JUN -1 PM 3:19
TOWN CLERKS OFFICE
HADLEY MA 01035

Hadley Town Hall - Room 203 at 6:00 pm

1. Call to Order

Subject	1.1 Call to order
Meeting	Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category	1. Call to Order
Access	Public
Type	Action, Procedural

The Hadley Select Board and Tri Board will convene a meeting on Wednesday, June 6, 2018 at 6:00 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

The Select Board may be viewed on line.

Click on the YouTube banner at the Hadley Media website to watch meetings streaming live on the internet. Hadley Media website

2. Tri-Board Meeting 6:00 p.m.

Subject	2.1 Tri-Board Meeting
Meeting	Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category	2. Tri-Board Meeting 6:00 p.m.
Access	Public
Type	

The Select Board will meet with the Finance Committee and School Committee to discuss the overall financial condition of the Town of Hadley and plan any projects or initiatives.

Subject	2.2 Special Town Meeting Schedule
Meeting	Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category	2. Tri-Board Meeting 6:00 p.m.

Access Public

Type

The members will review the schedule for the October 18 Special Town Meeting and make any adjustments that are needed.

File Attachments
STM Fall countdown.doc (25 KB)

3. Consent Agenda

Subject 3.1 Consent Agenda

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 3. Consent Agenda

Access Public

Type Action (Consent)

Minutes	April 11, 2018; April 12, 2018;
Warrants	
Historical Commission Appointment	Diana West
Special Town Election, June 21	Sign the election warrant
Chapter 61A Conversion of land to other use -- Land Off Westgate Drive.	Waive right of first refusal and 120 waiting period.
FY 2018 Budget Transfers	Vote on any transfer requests
One Day Liquor	Most Holy Redeemer Church August 5, 2018 - 120 Russell St.
Ch. 90	Road resurfacing - see attached list
DPW End of Probationary status	Brian Lamirande

The Select Board is asked to sign the Warrant for the Town Election on June 21, 2018 at Hopkins Academy Gymnasium 12:00 pm - 8 pm.

TOWN OF HADLEY, MASSACHUSETTS
SELECT BOARD
CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board’s Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say “hold” in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments

Ballot warrant 06-06-18.doc (27 KB)
Diana West membership request 05.18.18.docx (13 KB)
CH. 90 .pdf (1,857 KB)
Meeting Minutes 04.12.2018.docx (36 KB)
Brian Lamirande Probationary status letter.pdf (214 KB)

4. Public Comments: 7:00 - 7:15 pm

Subject	4.1 Public Comments
Meeting	Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category	4. Public Comments: 7:00 - 7:15 pm
Access	Public
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

5. Town Administrator Report

Subject	5.1 Town Administrator Report
Meeting	Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category	5. Town Administrator Report
Access	Public
Type	Information

The Town Administrator will report on special projects, departmental functions, and community events.

6. New Business

Subject	6.1 Treasurer: Payroll and Vendor Warrants
Meeting	Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category	6. New Business
Access	Public
Type	

The Treasurer will discuss the process by which the Select Board approved the payroll and vendor warrants.

File Attachments
SB Warrant Authorization.pdf (281 KB)

Subject **6.2 Treasurer and Chief Financial Advisor -- Borrowing Authorization**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 6. New Business

Access Public

Type

Linda Sanderson, Treasurer, and David Eisenthal, Chief Financial Advisor (Unibank), will present the Select Board with bid tabulations for planned borrowing for capital projects. The Select Board are asked to authorize the borrowing and to accept the bid results.

File Attachments
Hadley Bid Sheet BAN2018.pdf (63 KB)

Subject **6.3 Accounting Services FY 2019**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 6. New Business

Access Public

Type

The Select Board will hear the recommendation of the Financial management Team regarding accounting services for FY 2019.

The Town of Hadley participated in a regional bid for accounting services through the Pioneer valley Planning Commission. One proposal was received. Another accounting firm submitted a proposal independently of the PVPC RFP process.

File Attachments
Bay State Municipal Accounting Group Proposal.pdf (377 KB)
PVPC Regional Accounting Service RFP Result.pdf (8,970 KB)
Kisherf Proposal.pdf (3,886 KB)
Kisherf Proposal.pdf (3,886 KB)

Subject **6.4 Annual appointments - Boards and Committees**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 6. New Business

Access Public

Type Action

The Select Board will vote on the annual appointments of the following Board and Committees.
Cultural Council
Cemetery Committee

Subject **6.5 Pole Hearing - Verizon and NSTAR Electric - South Maple St.**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category 6. New Business
Access Public
Type Action

Verizon and NSTAR Electric dba Eversource request permission to place one jointly owned pole on the westerly side of South Maple Street at a point approximately one thousand four hundred twelve feet southerly from the centerline of Russell St. .

DPW Director, Chief of Police and the Fire Chief (waiting on Mike S.) have all been consulted and have found no issues with the location of the pole.

File Attachments

ABUTTERS S MAPLE VERIZON.pdf (206 KB)
ABUTTERS FOR S MAPLE VERIZON.pdf (199 KB)
POLE HEARING REQUEST VERIZON.pdf (1,831 KB)

Subject 6.6 FY 2018 Transfers

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category 6. New Business
Access Public
Type

The Select Board is asked to consider approving line-to-line transfers for the FY 2018 budget.

7. Old Business

Subject 7.1 Hillside Pizza - On Premise Wine and Malt License

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category 7. Old Business
Access Public
Type Action

The Select Board is asked to reconsider the license with the inclusion of the fenced in patio space. The ABCC is allowing the Select Board to rehear the application with the patio space before it is submitted to the ABCC.

Subject 7.2 Hampshire Council of Governments

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category 7. Old Business
Access Public
Type

On May 2, 2018, the Select Board announced a vacancy for the Hadley Representative on the Hampshire Council of Governments. The Select Board invites candidates to submit their names and letters of interest.

The Select Board will appoint a Councilor to the HCG Board of Councilors for a 1 year appointment until the next annual town election, due to the write in winner declined the position, if interested please submit a letter of interest to the Select Board's Office or by email to info@hadleyma.org. The Select Board will appoint this position at their May 16th meeting.

Filling a vacancy is governed by MGL Chapter 41, Section 11:

<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleVII/Chapter41/Section11>

The Board will also review correspondence received from the western Massachusetts delegation concerning unfunded liabilities.

File Attachments

HCG Letter.pdf (685 KB)

HCG Letter fromLegeslative Delagation.pdf (570 KB)

Subject **7.3 Ambulance Contract**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 7. Old Business

Access Public

Type

The Select Board will review the proposed contract with Action EMS for ambulance services.

File Attachments

Action Ambulance contract with Town of Hadley-Revised Draft-5-18-2018.pdf (224 KB)

Exhibit A-Action EMS Ambulance Proposal-Hadley.pdf (19,356 KB)

Exhibit A-RFP-Action EMS Appendix 1.pdf (621 KB)

Exhibit A-RFP-Action EMS Appendix 2.pdf (443 KB)

Exhibit A-RFP-Action EMS Appendix 3.pdf (360 KB)

Exhibit A-RFP-Action EMS Appendix 4.pdf (7,382 KB)

Exhibit B-Town of Hadley Addendum 2 Price Quote.pdf (261 KB)

Subject **7.4 North Hadley Village Hall RFP**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 7. Old Business

Access Public

Type

The Select Board will consider using a commercial real estate broker to sell North Hadley Village Hall. Real estate agents may assist municipalities in real estate transactions, but such services are subject to MGL Chapter 30B, the Uniform Procurement Act. A draft RFP for a broker is attached below.

Subject **7.5 Update on Senior Center and Library Building Projects**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 7. Old Business

Access Public

Type

The Select Board will hear reports from the building committees of the new senior/community center and library projects.

8. Announcements

9. Executive Session

Subject **9.1 Executive Session: Litigation -- Land Court Case. No. 2018-MISC-000190- MDV**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 9. Executive Session

Access Public

Type

The Select Board will enter into executive session as per the provisions of MGL Chapter 30A, Section 21 (a) (3): "To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;" -- Land Court Number 2018-MISC-000190-MDV.

Subject **9.2 Executive Session: Contract Negotiations -- Chief of Police**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 9. Executive Session

Access Public

Type

The Select Board will convene an executive session as per the provisions of MGL Chapter 30A, Section 21(a)(2): "To ...conduct contract negotiations with nonunion personnel...." -- Chief of Police.

Executive File Attachments
Chief of Police Contract.pdf (2,030 KB)
MASON Contract 2.doc (75 KB)
2018-2021 Contract Req.docx (19 KB)

Subject **9.3 Executive Session: Contract Negotiations -- Police Lieutenant**

Meeting Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda

Category 9. Executive Session

Access Public

Type

The Select Board will convene an executive session as per the provisions of MGL Chapter 30A, Section 21(a)(2): "To ...conduct contract negotiations with nonunion personnel...." -- Police Lieutenant.

Executive File Attachments
Lieutenant MOU.docx (22 KB)
Lt. Job Descr.doc (73 KB)

10. Other

11. Adjournment

Subject **11.1 Adjournment**

Meeting	Jun 6, 2018 - Select Board and Tri-Board Meeting Agenda
Category	11. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn